



[Date]

[Chief Transit Operations Officer]  
Chief Transit Operations Officer  
Hampton Roads Transit  
509 East 18th Street  
Norfolk, VA 23504

**Re: Virginia Department of Rail and Public Transportation (DRPT) Approval of the  
Hampton Roads Transit (HRT) Security and Emergency Preparedness Plan (SEPP)**

Dear [Chief Transit Operations Officer],

Thank you for your submission of the HRT SEPP [*Revision Number*] dated [*Date*]. As you know, DRPT provides State Safety Oversight over all rail-fixed guideway systems in the Commonwealth of Virginia and, as such, is responsible for the HRT compliance and implementation of all applicable federal and state security program requirements.

With the continued commitment of HRT, the plan will serve as an effective tool guiding the security and emergency preparedness program. Based on the content of HRT's SEPP, DRPT hereby approves the plan and looks forward to continued security coordination with the HRT Tide Light Rail System. As always, HRT's ongoing compliance and implementation of the SEPP is very important, and the DRPT team looks forward to HRT's continued efforts to provide an effective security and emergency preparedness program.

Sincerely,

Transit Rail Safety and Emergency Management Administrator  
Virginia Department of Rail and Public Transportation